



# WESTPARK

PASEO WESTPARK  
MAINTENANCE ASSOCIATION

## PARKING PERMIT PROGRAM REQUEST PROCEDURE

In November 2020, the City of Irvine City Council authorized a pilot parking permit program for Parking Districts within the Paseo Westpark area. In order for the Association to request a parking permit program on behalf of the residents in a Parking District, the Association needs to ascertain the desirability of the resident in that district. When a parking permit program is enacted within a Parking District, a permit is required during the enforcement hours. Some details regarding the City of Irvine program:

- Only a registered resident of the Parking Permit District is allowed to purchase a Resident permit or Guest permit.
- A parking permit must be displayed on the driver's side of the windshield.
- Parking on a driveway or in a garage does NOT require a permit.
- A vehicle that is registered to a home in the Parking Permit District MUST have a Resident permit, not a Guest permit. Irvine Police Department does check each license plate to identify where a vehicle is registered.
- A parking permit violation assessed by the City of Irvine is \$44.
- Regardless of having any permit, a vehicle that is parked more than 72 hours in the same location on a street is subject to a citation/tow.
- The City of Irvine places "No Parking – Permit Required" signs on every street of the Parking District. The City attempts to place signs on existing street light poles but in some instances must install new poles in their easement area of residential property.
- For the City of Irvine pilot program:
  - Resident permit cost: \$95 per vehicle. Up to three Resident permits per home. Non-transferable.
  - Guest permit cost: \$40 each. Up to two Guest permits per home. Only for use by temporary visitors.
  - Each parking permit is valid until July 2023.

The Board of Directors of the Paseo Westpark Maintenance Association has adopted the following procedure whereby requests from owners within a Parking District to have the City of Irvine institute a parking permit program in the district are considered.

**Step #1:** A petition with 10% of the affected Parking District's owners' signatures (one per home) consenting to institute a parking permit program is to be submitted to the Association's Management Company. If an apartment complex is part of the affected Parking District, then a signature must be obtained from the apartment owner/manager on behalf of their residents.

**Step #2:** A survey will be distributed to all owners in the Parking District asking them if they would be in favor of instituting a parking permit program. Target indicators such as an owner response rate of at least 50% and 2/3 favorability will assist in the Association's consideration to submit a request for the implementation of a parking permit program to the City of Irvine on behalf of the residents in the Parking District. The decision to implement the program is entirely up to the City.